

## Widdrington Station & Stobswood Parish Council



To all Parish Councillors & members of the public & press for information Date 03.10.2018

Dear Councillor,

You are summoned to attend the monthly meeting of the Parish Council to be held at 6.30 p.m. on Monday 8<sup>th</sup> October, 2018 at Widdrington Community Centre to take into consideration and determine upon the following agenda.

### Agenda

1. To receive apologies for absence
2. To receive declarations of interest
3. To receive questions and comments from members of the public (time limited to 20 minutes in total)  
***The remainder of the meeting to be held without participation by the public***
4. Minutes of the Parish Council Meeting held on 10<sup>th</sup> September, 2018 for approval and adoption.  
(attached)
5. Matters Arising on the Minutes.
6. Reports from Outside Bodies
7. Correspondence Received
  - a) Letter from Linden Dodds Senior Environmental Health Officer, Northumberland County Council in regard to Complaint of Slaters Funfair at Widdrington Station – Environmental Protection Act, 1990. Copy attached.
  - b) Letter from Community Action Northumberland - Copy attached
  - c) Letter from the Great North Air Ambulance – Copy attached
8. Planning Applications  
Planning Ref 18/03280/COU Change of use from public to private use to extend garden and driveway. Location Glendale, Heavensangel Cattery, Grange Road, Widdrington Station, NE61 5LY  
Applicant – Mrs Amanda Lennox
9. Arrangements to commemorate the 100<sup>th</sup> Anniversary of the Award of the Victoria Cross to James Bulmer Johnson on Sunday the 14<sup>th</sup> October, 2018 Ceremony commences at 2.00pm at the new Memorial Garden, Grangemoor Road. Widdrington Station.
10. Parish Council Events
  - a) Halloween Disco at the Community Centre – Saturday 27<sup>th</sup> October, 2018 5.00 pm to 7.00 pm
  - b) Guy Fawkes Public Fireworks Display at Stobswood Welfare Ground  
Saturday 4<sup>th</sup> November, 2018
11. Finance
  - i) Parish Clerk's financial statement – monthly update – Bank of Ireland Account as at 30.09.2018  
£61,955.34 not reconciled awaiting Bank Account statement for September, 2018.  
Receipts £612.12 in regard to the cost of the bench seat and plaque provided in memory of her late husband Tom.  
Northumberland County Council half yearly precept payment £22,805.00
  - ii) Payments for Approval: -  
Parish Clerk's September Salary £767.42 (5 weeks includes back dated pay award)  
Parish Clerk's September Expenses £35.94 (Working from Home Allowance £10.00, Home Internet & Telephone £8.00, Postage £17.94)  
A Henderson Parish Handy Person, September Invoice £472.12 (includes £198.37 for additional work and materials together with a back dated pay award).  
Ken Arries Seasonal Parish Grounds Maintenance Worker September Payment £501.75 (includes back dated pay award).

Northern Structures £4,732.80 Cladding & Gutter Replacement Work. Temporary Site Safety Fencing at Widdrington Community Centre.

Standard Security £150.00 Annual Maintenance Charge Community Centre CCTV System

Station Entertainments £175.00 Halloween Party at Community Centre Saturday 27<sup>th</sup> October, 2018

HMRC £473.20 Quarterly Payment of PAYE & NIC Q/E July, August & September, 2018

PKF Littlejohn Accountants £360.00 Audit Completed for the Limited assurance review of Annual Governance and Accountability Return for Year Ended 31<sup>st</sup> March, 2018.

In addition, the following payments were made during September in accordance with previous resolutions approved by the Council:-

Furnitubes £716.40 1200mm Harrogate Bench Seat for Memorial Garden

James Burrell Ltd £1,735.86 Various materials required by the Ground Works Specialists in regard to the formation of the Memorial Garden

Ian Watson Painter & Decorator £850.00 Painting of Railings at plantation in front of Co-op Buildings.

Jordans Fireworks £1,684.96 Order for Fireworks for Guy Fawkes Public Display Sunday 04.11.18

Selections £102.95 20 Cast Iron Poppies for Memorial Garden.

iii) Quarterly Statement 2018/19 – Budget against Expenditure as at 30.09.2018.

iv) Completion of Annual Audit – Limited assurance review for the year ended 31<sup>st</sup> March, 2018

v) Date for meeting of Finance Working Group to consider the Budget for the year 2019 to 2020

12. To consider any urgent business which shall be limited to circumstances in which the Council's responsibilities cannot be met, or the Council's interests are likely to be prejudiced, if the business is deferred to the next available meeting in order to allow for inclusion on the relevant agenda.

13. To be held in closed session

Councillors to resolve that members of the public and press be excluded from the remainder of the meeting which is to be held in closed session due to the confidential nature of the business to be discussed.

Yours sincerely,

Richard Smith,  
Parish Clerk.

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Parish Council Website- <http://widdstobpc.org.uk>

Widdrington Station Community Centre Website – [enquiries@widdringtoncommunitycentre.co.uk](mailto:enquiries@widdringtoncommunitycentre.co.uk)



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