

## Widdrington Station & Stobswood Parish Council



To all Parish Councillors & members of the public & press for information Date 05.06.2019

Dear Councillor,

You are summoned to attend the monthly meeting of the Parish Council to be held at 6.30 p.m. on Monday 10<sup>th</sup> June, 2019 at Widdrington Community Centre to take into consideration and determine upon the following agenda.

1. To receive apologies for absence
2. To receive declarations of interest
3. To receive questions and comments from members of the public (time limited to 20 minutes in total)  
***The remainder of the meeting to be held without participation by the public***
4. Minutes of the Annual Parish Council Meeting held on 13<sup>th</sup> May, 2019 for approval and adoption.  
(attached)
5. Matters Arising on the Minutes.
6. Reports from Outside Bodies
7. Correspondence Received
8. Planning Applications
9. Purchase of Village Display Christmas Tree for proposed switch on Friday 29<sup>th</sup> November, 2019
10. Merchant Navy Day 3<sup>rd</sup> September, 2019 Consideration of the purchase of a Red Ensign official flag of the British Merchant Navy and arrangements for flying the Flag. (Details Attached)
11. Purchase of an old BT Red Telephone Box to house the Defibrillator for Stobswood location.
12. Finance
  - i) Parish Clerk's financial statement – monthly update – Bank of Ireland Account as at 31.05.2019 £36,804.16 not reconciled awaiting Bank Account statement for May from Bank of Ireland.
  - ii) Payments for Approval: -
    - Parish Clerk's May Salary £665.28 plus April Salary £591.36 (unable to present to Bank Account)  
Total 1,256.64
    - Parish Clerk's May Expenses £28.98 (Working from Home Allowance £10.00, Home Internet & Telephone £8.00, Postage £10.98)
    - A Henderson Parish Handy Person, May Invoice £251.50 (includes £42.50 for additional work and Materials.)
    - Ken Arries Seasonal Parish Grounds Maintenance Worker May Payment £516.00
    - David Booth £110.00 Internal Audit 2019 Fee
  - iii) The 2019 Audit Report and Annual Governance Statement.
13. To consider any urgent business which shall be limited to circumstances in which the Council's responsibilities cannot be met, or the Council's interests are likely to be prejudiced, if the business is deferred to the next available meeting in order to allow for inclusion on the relevant agenda.
14. To be held in closed session  
Councillors to resolve that members of the public and press be excluded from the remainder of the meeting which is to be held in closed session due to the confidential nature of the business to be discussed.

Yours sincerely,

Richard Smith,  
Parish Clerk.

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Office hours: Mondays 8.30am – 12 noon & Wednesdays 9.30am – 5.30pm.

**Parish Council Website- <http://widdstobpc.org.uk>**

**Widdrington Station Community Centre Website – [enquiries@widdringtoncommunitycentre.co.uk](mailto:enquiries@widdringtoncommunitycentre.co.uk)**



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