

Widdrington Station & Stobswood Parish Council



To all Parish Councillors & members of the public & press for information

Date 08.05.2019

Agendas for meetings to be held at Widdrington Community Centre, Grange Road.

On Monday 13th May, 2019 starting at 6.30 p.m.

Annual Parish Meeting

AGENDA

1. Minutes of the last Annual Meeting – Monday 14th May, 2018 (attached))
2. Matters Arising.
3. Report of the Chairman covering the activities of the Parish Council followed by any Questions.
4. Parishioner's input

This meeting will be followed directly by:

Annual Parish Council Meeting

AGENDA

1. To receive apologies for absence.
 2. To receive the declarations of acceptance of office.
 3. Election of Chairman and acceptance of Office.
 4. Election of Vice-Chairman and acceptance of office.
 5. To appoint representatives to outside bodies and committees/working groups.
 6. To receive questions and comments from members of the public (time limited to 20 minutes in total)
- The remainder of the meeting to be held without participation by the Public.***
7. Minutes of monthly meeting held on 08.04.2019 for approval and adoption. (attached)
 8. Matters arising on the minutes.
 9. Reports from Outside Bodies
 10. To receive the Calendar of meetings for 2019/20 (attached)
 11. Correspondence received:
 12. Planning Applications
Planning Ref: 19/01196/FUL – Proposal Single storey extension to kitchen; two storey extension to rear of property forming lounge, shower room, bedroom, en-suite and kitchen; pitch of existing garage roof increased. Location Wooderfield, Grange Road, Widdrington Station.
Applicant Tam Barrat
 13. Section 137 Grant Application Stobswood Welfare Cricket Club New Scoreboard £979.94
(Details attached)
 14. Finance:
 - i) Parish Clerk's financial statement – monthly update – Bank of Ireland Account as at 30.04.2019 £43,289.44 reconciled with Bank Account Statement.
Receipts: - NCC Precept half yearly payment £23,945.00 due, Account monthly interest £4.34
 - ii) Payments to be Approved: -
Parish Clerk's April Salary - £591.36
Parish Clerk's April Expenses - £66.30 (Working from Home Allowance £10.00, Home Internet & Telephone £8.00, Postage £18.30, Storage units for office files £30.00)
A Henderson Parish Handy Person April Invoice – £465.06 (includes additional work and materials £208.56)

K Arries – Parish Grounds Maintenance Worker – April Payment £602.92
Zurich Municipal £1,604.37 Parish Council Insurance Premium for 2019/20
Norris & Fisher £1,131.18 Widdrington Station Community Centre Insurance Premium for 2019/20
Northumberland Association of Local Councils 2019/20 Subscription £412.43
Greenlay (Grass Machinery) Ltd £645.06 Service of Lawn Tractor and mower problem with rear collection switch repaired
Fish Electrical Services Ltd £474.00 Community Centre Heating system/boiler maintenance Annual Service, Gas Safety Certificate issued and Appliance Testing Portable and Fixed Register Supplied.
S & B Roller Shutters £828.00 Service of 9 Community Centre Shutters including Repair to Lounge Shutter
ADT Fire and Security plc £195.60 Fault on Community Centre Intruder Alarm System - repaired
Washeteria £80.00 Laundry of Table Linens and Chair covers delivered 12.04.19
MorpethNet £100.00 Provision of Webmaster Services 2019/20

iii) Change to method of payments from Widdrington Station Community Centre HSBC Account from Cheques to On line. Motion giving authority to the Clerk to administer the on-line procedure.

iv) Annual Review of Risk Assessment & Annual Review of Audit Control

To receive the recommendations of the Finance Working Group Meeting held on the 24.04.2019

15. To consider any urgent business which shall be limited to circumstances in which the Council's responsibilities cannot be met, or the Council's interests are likely to be prejudiced, if the business is deferred to the next available meeting in order to allow for inclusion on the relevant agenda

16. To be held in closed session

Councillors to resolve that members of the public and press be excluded from the remainder of the meeting which is to held in closed session due to the confidential nature of the business to be discussed.

Yours sincerely,

Richard A Smith,

Parish Clerk,

Richard Smith, Parish Clerk, 10 Duke Street, Alnwick Northumberland, NE66 1QU

Tel 01665 603963 [E-mail widdstobclerk1@aol.co.uk](mailto:widdstobclerk1@aol.co.uk)

Office hours: Mondays: 8.30 a m – 12 noon & Wednesdays: 9.30 am – 5.30 pm.

Parish Council Website – <http://widdstobpc.org.uk>

Widdrington Station Community Centre Website –

enquiries@widdringtoncommunitycentre.co.uk



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