



**MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD AT THE COMMUNITY CENTRE ON
MONDAY 10th November 2025 COMMENCING AT 6.00. P.M.**

In attendance were Councillors Cllr J Bexfield (Chair), Cllr T Jerdan (V Chair) Cllr R Longstaff, Cllr T Wills Porter, Cllr W Childs, Cllr J Juszczyk and Cllr S Bexfield Cllr Ed Dungaitt

Also in attendance: Mrs E Murray (Clerk) Mrs B..... 6 members of the public

1. To receive apologies for absence

Apologies: None

2. To receive declarations of interest

Scouts, Grange Garage, ATAC, Widdy Welcomes Widdrington and Stobswood Allotments Association

3. Minutes of Parish Meeting held for approval and adoption

Cllr T Jerdan and Cllr J Bexfield proposed to approve and adopt the minutes. The proposal was seconded by Cllr T Wills Porter, All in Favour

4. Matter arising on Minutes – None

5. Agenda items:

- Standing Item Banking – HSBC now complete (to be removed from the agenda for the next meeting)
- Standing Item S106 (to be removed from the agenda for the next meeting)
- Standing Item AGAR discussed and a meeting is to be held for completion (Cllr T Jerdan and Cllr W Childs)
- Bus shelters progress (Cllr S Bexfield) Further vandalism to the new roof. Proposed to get prices to paint the bus shelters Cllr J Bexfield seconded by Cllr T Wills Porter, All in Favour (Clerk to arrange quotations)
- Parks Update (Cllr JB) The peoples park is due completion on 14th November and Stobswood Park to be started on 27th November. Discussion re: vandalism at the people's park. Discussion re: fence at stobswood park should be post and wire fence Proposed Cllr J Juszczyk seconded by Cllr W Childs, All in Favour (Clerk to arrange quotations and check H&S)
- Footpath Repairs – Grange Road/Grangemoor Road (Cllr JB) Cllr Ed Dungaitt to follow up with Northumberland County Council
- MUGA lighting repair (Cllr JB) Winn Electrics are sourcing prices (Clerk to get further prices and purchase tool for lamppost) Cllr J Bexfield and Cllr R Longstaff to look at alternatives
- Vandalism in the village (Cllr JB) Discussed vandalism:
 - Tiles on bus shelter
 - Ticket Machines
 - Manhole covers removed
 - Bins destroyed
 - Park vandalism
 - Damage to Harris fencing at the park
 - Destruction of the poppies at the COOP

It was agreed incident numbers would be obtained for each incident and clerk will bring to meetings and add to the agenda

- Clerk new laptop to be ordered proposed Cllr J Bexfield seconded by Cllr T Jerdan, All in Favour (Cllr J Bexfield to order)
- Christmas tree Light Quotation £754 ex VAT (agreed previous meeting)
- Fence for Stobswood park £4,200 discussed see previous
- Model Standing Orders 2025 policy and complaint policy to be adopted proposed Cllr T Wills Porter seconded by Cllr R Longstaff, All in Favour
- Email AGAR and DOSH It system(clerk) agreed for a spreadsheet to be used as new clerk uses a spreadsheet in current role

6.Actions:

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7. Reports from Outside Bodies

- Service Users – Use of Community Centre – Bookings in diary (22.11.2025 12-4 and 14.12.2025 11-1) A refund of 25% to be offered to user where a double booking was made proposed Cllr J Bexfield seconded by Cllr T Jerdan, All in Favour (Clerk to send email)
- Staffing - interviews Caretaker Job Description now in place and will be sent to candidate proposed Cllr J Bexfield seconded by Cllr W Childs, All in Favour (clerk to email)

8. Correspondence Received

- Community governance review (email sent 19.9.2025/15.10.2025) completed at meeting (Clerk to post)
- Trees affecting signallers view of Widdrington level crossing (email sent 2.11.2025 to Cllrs) Discussed
- Quotation for Flags £1081.84 this is to be put on hold

9. Planning Applications:

- 25/03748/ full comments by 7.11.2025 – agreed previously Cllr J Bexfield

10.Financial – Payments for Approval:

- Arnott Clark Grass cutting/Hedge Cutting £
- Wages Clerk £472. /£577.12 and Handyman £439.56
- Cleaning Company Community Centre £360
- Winn Electricals £336.00(community centre and bus stop MUGA to follow)
- Defib supplies £400.50 (agreed at meeting 13.10.2025)
- Play dale £3,870 paid 17.10.2025(agreed at meeting 13.10.2025)
- Oak Planters £270.00(agreed at meeting 13.10.2025)
- Wreaths £40 for remembrance Sunday (agreed at meeting 13.10.2025)
- M Tully accountant processing of wages April – Sept 25 £72
- Drain kings (replacement drain cover skate park) £200

Parish Clerk's financial statement – monthly update – Bank of Ireland Account Balance as at 2.11.2025 £112,741.24 reconciled £111,741.24(fireworks comp second payment of £1,000 2.11.2025)

11. Any Other Business:

To consider any urgent business which shall be limited to circumstances in which the Council's responsibilities cannot be met, or the Council's interests are likely to be prejudiced, if the business is deferred to the next available meeting in order to allow for inclusion on the relevant agenda

- Fireworks discussed Cllr T Jerdan will contact the company for a possible refund and look at drone show for 21026
- Setting of budget meeting arranged for 13th November at 12.00
- Elderberries Christmas Lunch discussed 8th December proposed Cllr W Childs seconded by Cllr T Jerdan, All in Favour
- Clerk to give details of current bookings for 8th December to Cllr T Jerdan so she can make contact

- Widdrington Library discussed Cllr Ed Dungait a small garden is to be set up outside

12.Closed Session - deferred to next meeting

- Playpark proposals
- Clerks contract

Parish Clerk

Email: Pcclerkwiddstob1@outlook.com

Date	Action	Responsibility	Update
14.7.2025	Price for NCC to add lights to Christmas tree	Clerk	Agenda for meeting 10.11.2025 - complete
11.8.2025	Hedge Stobswood allotments	Clerk/Chair	Cllr J Bexfield reported 15.7.2025 Completed by contractor - complete
11.8.2025	AGAR complete	Clerk	accountant sign off Discussion at meeting 10.11.2025
13.10.2025	Buffing machine refurb/grass cutter refurb	Cllr R Longstaff	Refurbishment of machine and grass cutter (buffing machine complete)
13.10.2025	Pavement outside welfare and pavements Grangewood Road	Cllr E Dungait	Take to NCC
13.10.2025	Fireworks	Cllr T Jerdan	Completion of legal side/forms - complete
13.10.2025	Remembrance Sunday	Cllr T Jerdan Clerk	Cllr T Jerdan will lead parade Clerk to forward information for Brownies Clerk to arrange wreaths - complete
13.10.2025	Wooden Planters	Clerk	Prices for planters and email to Cllrs - complete
13.10.2025	Caretaker vacancy	Clerk	Add to Facebook and posters - complete
13.10.2025	Refurb of park	Clerk	Order two packs of repair kit - complete
13.10.2025	Letter to residents Ena Street	Clerk	Letter to be sent Cancelled
13.10.2025	Photo of Cllrs	Cllr R Longstaff	Arrange photographer
13.10.2025	Park Benches for Stobswood Park	Clerk Cllr S Bexfield	Arrange prices Get donation (Cllr SB)
10.11.2025	Painting of bus shelters	Clerk	Magnolia sandex paint contact Brian Colourdec for quote
10.11.2025	Fence Stobswood Park	Clerk	Prices to be arranged for post and wire fences and Health and Safety reviewed
10.11.2025	Agenda and Minutes	Clerk	To be sent to Scott Dickinson
10.11.2025	Police incident numbers	Clerk	Clerk to contact police for incident numbers for each incident
10.11.2025	AGAR meeting	Cllr T Jerdan Cllr W Childs	To be signed off
10.11.2025	MUGA lights	Cllr R Longstaff Cllr J Bexfield	To look at alternative Clerk to get quote and purchase tool
10.11.2025	Clerk laptop	Cllr J Bexfield	Order laptop
10.11.2025	Refund for double booking	Clerk	Email sent 11.11.2025
10.11.2025	JD sent to caretaker	Clerk	Email sent 11.11.2025
10.11.2025	Bookings 8.12.2025	Clerk	Send details for groups booked at CC for 8.12.2025 to Cllr T Jerdan

