

Widdrington Station & Stobswood Parish Council



To all Parish Councillors & members of the public & press for information Date 09.10.2019

Dear Councillor,

You are summoned to attend the monthly meeting of the Parish Council to be held at 6.30 p.m. on Monday 14th October, 2019 at Widdrington Community Centre to take into consideration and determine upon the following agenda.

1. To receive apologies for absence
2. To receive declarations of interest
3. To receive questions and comments from members of the public (time limited to 20 minutes in total)
The remainder of the meeting to be held without participation by the public
4. Minutes of the Parish Council Meeting held on 9th September, 2019 for approval and adoption. (Attached)
5. Matters Arising on the Minutes.
6. Co-option to fill one of the vacancies of a representative for the Widdrington Station Ward of the Parish Council. Acceptance of the office of Parish Councillor
7. Reports from Outside Bodies
Northumberland Town & Parish Councils Conference at County Hall on Thursday 3rd October, 2019 attended by Cllr Mrs Willoughby and The Clerk.
8. Correspondence Received
9. Planning Applications
10. Northumberland County Council – Northumberland Local Plan
Consultation on Scoping Documents for the Affordable Housing and Planning Obligations to prepare supplementary planning documents. (Details Attached)
11. Parish Council Events –
 - a) Halloween Disco at the Community Centre Saturday 26th October, 2019
 - b) Guy Fawkes Public Fireworks Display Sunday 3rd November, 2019 at the Stobswood Welfare Ground commencing at 7.30 pm.
12. Community Park – Consideration of fitness equipment and disabled access to enable inclusive play facilities.
13. Finance
 - i) Parish Clerk's financial statement – monthly update – Bank of Ireland Account as at 30.09.2019 £45,259.05 reconciled with Bank Account statement for September, 2019 from Bank of Ireland plus NCC Precept half yearly payment £23,945.00 to be added to Bank Account Balance = £69,204.05 includes Receipt of Annual Rent £536.68 from the Stobswood Allotment Association for 2019/20.
 - ii) Payments for Approval: -
 - Parish Clerk's September Salary £785.68 (5 weeks)
 - Parish Clerk's September Expenses £50.77 (Working from Home Allowance £10.00, Home Internet & Telephone £8.00, Postage £18.30, 4 Drawer File Cabinet £14.47)
 - A Henderson Parish Handy Person, September Invoice £527.48 (includes £270.00 for additional work and materials)
 - Ken Arries Seasonal Parish Grounds Maintenance Worker September Payment £628.46 (includes Motor Fuel Expenses £87.96)
 - Viking £65.02 Toner for Printer.
 - Fish Electrical Services Ltd £403.20 Annual Service of suspension lifting equipment for Community Centre Hall Hoist.
 - Washeteria £32.00 Laundry of Table Linens delivered 20.09.19
 - HMRC £615.70 Quarterly Payment PAYE July, August, September 2019

In addition, a payment of £1,649.96 has been made to Jordans Fireworks in regard to the Guy Fawkes Fireworks Display to be held on Sunday 03.11.2019.

iii) Quarterly Statement Budget against Spending as at 30.09.2019.

iv) Completion of Annual Audit – Limited assurance review for the year ended 31st March, 2019

v) To determine the Budget for 2020-2021 and set the Northumberland County Council Precept.

14. To consider any urgent business which shall be limited to circumstances in which the Council's responsibilities cannot be met, or the Council's interests are likely to be prejudiced, if the business is deferred to the next available meeting in order to allow for inclusion on the relevant agenda.

15. To be held in closed session

Councillors to resolve that members of the public and press be excluded from the remainder of the meeting which is to be held in closed session due to the confidential nature of the business to be discussed.

Yours sincerely,

Richard Smith,
Parish Clerk.

Richard Smith, Parish Clerk, 10 Duke Street, Alnwick , Northumberland, NE66 1QU
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Office hours: Mondays 8.30am – 12 noon & Wednesdays 9.30am – 5.30pm.

Parish Council Website- <http://widdstobpc.org.uk>

Widdrington Station Community Centre Website – enquiries@widdringtoncommunitycentre.co.uk



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