

# Widdrington Station & Stobswood Parish Council



To all Parish Councillors

Date 08.07.2021

Dear Councillor,

**Agenda for meeting to be held at Widdrington Community Centre, Grange Road, Widdrington Station on Monday the 12<sup>th</sup> July, 2021 commencing at 6.30pm. Owing to Covid 19 Government Restrictions only the Parish Councillors and the Parish Clerk are to attend. The meeting will be held in the Hall with the fire doors open to increase ventilation. The tables and seats will be set out to maintain Social Distancing.**

## **AGENDA**

1. To receive apologies for absence
2. To receive declarations of interest
3. Minutes of the Parish Council Meeting held on the 14<sup>th</sup> June, 2021 for approval and adoption. (Attached)
4. Matters Arising on the Minutes.
5. Reports from Outside Bodies if applicable
6. Correspondence Received
7. Planning Applications
  - Planning Ref 21/02315/FELTPO – Tree Preservation Order – Proposal to fell Sycamore tree number 1 at Woodland View, Woodburn Street, Stobswood NE61 5QD
8. Parish Council Event – Commemoration of VE Day and VJ Day Saturday 24<sup>th</sup> July, 2021
9. Parish Council Event – Open Day at the Community Centre – date to be determined following Government lifting of Covid 19 restrictions.
10. Parish Council Event – Guy Fawkes Public Firework Display.
11. Community Park Installation of Flag Poles
12. Community Centre Web site
13. Finance
  - i) Parish Clerk's financial statement – monthly update – Bank of Ireland Account Balance as at 30.06.2021 £78,991.14 Receipts £540.00 Rent from the Stobswood Allotment Association, Reconciled with Bank Account statement for June, 2021.
  - ii) Payments Approved by the Chair and Vice Chair of the Council since the last meeting in accordance with Covid 19 arrangements are attached.
  - iii) Budget Against Spending Quarter Ending the 30.06.2021 (Report Attached)
  - iv) Widdrington Community Centre – Statement of Financial Accounts for the year ending 31.05.2021 (Report Attached)
  - v) 2021 Audit Report.
    - a) To receive the Internal Auditors Report dated the 27.06.2021 (Attached)
    - b) To receive and Approve the Annual Governance and Accountability Return (AGAR) for the year ending 31.03.2021 and for it to be signed by the Chair of the Parish Council
    - c) To receive and Approve the Risk Assessment Report for 2021. (Attached)
    - d) Notice of Appointment of Date for the Exercise of Elector's Rights – Accounts for Year Ending 31<sup>st</sup> March, 2021
14. To consider any urgent business which shall be limited to circumstances in which the Council's responsibilities cannot be met, or the Council's interests are likely to be prejudiced, if the business is deferred to the next available meeting in order to allow for inclusion on the relevant agenda.
15. Staff Matters

**Next Meeting Monday the 13<sup>th</sup> September, 2021.**

**Yours sincerely  
Richard Smith  
Parish Clerk.**

Richard Smith, Parish Clerk, 10 Duke Street, Alnwick , Northumberland, NE66 1QU  
Tel: 01665 603963 e-mail [widdstobclerk1@aol.co.uk](mailto:widdstobclerk1@aol.co.uk)  
Office hours: Mondays 8.30am – 12 noon & Wednesdays 9.30am – 5.30pm.

**Parish Council Website- <http://widdstobpc.org.uk>**

**Widdrington Station Community Centre Website – [enquiries@widdringtoncommunitycentre.co.uk](mailto:enquiries@widdringtoncommunitycentre.co.uk)**



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