

## Widdrington Station & Stobswood Parish Council



Date 06.11.2019

Dear Resident,

You are invited to attend the monthly meeting of the Parish Council to be held at 6.30 p.m. on Monday 11<sup>th</sup> November, 2019 at Widdrington Community Centre to take into consideration and determine upon the following agenda.

1. To receive apologies for absence
2. To receive declarations of interest
3. To receive questions and comments from members of the public (time limited to 20 minutes in total)  
***The remainder of the meeting to be held without participation by the public***
4. Minutes of the Parish Council Meeting held on the 14<sup>th</sup> October, 2019 for approval and adoption.  
(Attached)
5. Matters Arising on the Minutes.
6. Reports from Outside Bodies
7. Correspondence Received
8. Planning Applications
9. Wansbeck Valley Food Bank (letter attached)
10. Parish Council Events –
  - a) Parish Christmas Tree Display Lights Switch on Saturday 30<sup>th</sup> November, 2019
  - b) Panto Jack & The Beanstalk Saturday 7<sup>th</sup> December, 2019 commencing at 6.30pm
  - c) Over 60's Christmas Lunch Saturday 14<sup>th</sup> December, 2019 commencing at 12 noon
  - d) Autism & Special Needs Christmas Party (Provisional Sunday 15<sup>th</sup> December, 2019)
  - e) New Year's Eve Event Tuesday 31<sup>st</sup> December, 2019
11. Finance
  - i) Parish Clerk's financial statement – monthly update – Bank of Ireland Account as at 31.10.2019 £65,695.74 not reconciled with Bank Account statement for October, 2019 awaiting Bank Statement from Bank of Ireland.
  - ii) Payments for Approval: -
    - Parish Clerk's October Salary £628.54
    - Parish Clerk's October Expenses £25.32 (Working from Home Allowance £10.00, Home Internet & Telephone £8.00, Postage £7.32)
    - A Henderson Parish Handy Person, October Invoice £260.00 (includes £40.00 for additional work and materials)
    - Ken Arries Seasonal Parish Grounds Maintenance Worker October Payment TBA
    - PKF Littlejohn LLP £360.00 Professional services rendered in connection with the limited assurance review of Annual Governance & Accountability Return for year ended 31<sup>st</sup> March, 2019.
    - Joseph Noblett, Chorley Lancashire £1,320.00 Supply of Village Christmas Tree (To be delivered & installed Wednesday 27<sup>th</sup> November, 2019 )
    - Kings Cater Hire £160.00 Bench Top Carvery Lamp & Hot Cupboard with Wet Well for over 60's Christmas Dinner Saturday 14<sup>th</sup> December, 2019
    - Washeteria £60.00 Tablecloths Round and Square delivered the 11<sup>th</sup> and 23<sup>rd</sup> October, 2019

12. To consider any urgent business which shall be limited to circumstances in which the Council's responsibilities cannot be met, or the Council's interests are likely to be prejudiced, if the business is deferred to the next available meeting in order to allow for inclusion on the relevant agenda.

13. To be held in closed session

Councillors to resolve that members of the public and press be excluded from the remainder of the meeting which is to be held in closed session due to the confidential nature of the business to be discussed.

Staffing Matter

Yours sincerely,

Richard Smith,  
Parish Clerk.

Richard Smith, Parish Clerk, 10 Duke Street, Alnwick , Northumberland, NE66 1QU  
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**Parish Council Website- <http://widdstobpc.org.uk>**

**Widdrington Station Community Centre Website – [enquiries@widdringtoncommunitycentre.co.uk](mailto:enquiries@widdringtoncommunitycentre.co.uk)**



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