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WIDDRINGTON STATION & STOBWOOD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE HALL OF THE WIDDRINGTON STATION COMMUNITY CENTRE ON MONDAY 11th April 2022. COMMENCING AT 6.30PM

In attendance were Councillors Mrs M Willoughby (Chair), K Batson, A Carrier, G Tate

Parish Clerk in attendance
Public 0

1. To receive apologies for absence
None

PCSO. Unable to attend as not on duty

2. To receive declaration of interest

Cllr Batson declared a non-pecuniary interest relating to any matters relating to the Stobswood Welfare.

3. To receive questions and comments from members of the public (time limited 20 minutes in total)

None in attendance

4 Minutes of the Parish Council Meeting held on 14th February 2022 for Approval and Adoption
Cllr K Batson proposed to approve and adopt the minutes. The proposal was seconded by Cllr M Willoughby and carried

5 Matters Arising on the minutes

Alva Park – Further to this development. No further information has been made available. Cllr Scott Dickinson aware of situation. Discrepancy with Coastal Mitigation Fund

Woodland Stobswood – Comments from concerned residents on the state in which the wood has been left by Iain Kyle Forestry on behalf of Harewood Green Associates clients. Clients have been contacted and awaiting reply for update

Electric Charging Point – Community Centre – Gleeson have been advised that NCC is to install the Electric Charging point and maintain. Clarification to be received as Gleeson has an obligation to install under 106 Agreement.

COOP Parking – Parking at the side of the COOP Widdrington. Bottle banks at location. Area was observed to be in a poor state from rubbish and bottle banks are causing parking constraint's NCC to remove their bank and single bottle bank to be left in situ.

Over 60's Drop In Session – Discussion about provision of a hot meal 1 day per week for Over 60's at Community Centre and a separate Take Away meal for struggling families at a charge of 50p
This was AGREED and carried at the meeting.

Thursdays – 12.30pm meals (Commencement to be decided)

School Holiday – Pack lunches – Suggested that persons register and collect (ONLY FOR FAMILIES WHO RECEIVE FREE SCHOOL MEALS)

AWI Security – Discussed – CCTV in Park. It was discussed that Reay Security had failed in their duty to provide adequate CCTV and security within the Community Park and surrounding area. No CCTV had been available for periods throughout March & April when incidents were reported in the Park for anti-social behaviour, an incident with an aggressive dog and fouling. Cllr Carrier attended the HQ of AWI and viewed their CCTV operation room and discussed their proposal for the Parish and also the Community Centre when the extension is complete.

It was agreed that AWI would be installed as the new security for the Parish. This is to include regular patrols of the Parish. Commencement to follow.

6 Reports for Outside Bodies.

Nothing to report

7 Correspondence received

a/ Tree planting – Forestry Commission Local Authority Treescapes - This was discussed and agreed that no further saplings would be received by Parish this year

b/Local Plan – Correspondence received was discussed at meeting. Carried

c/ St Georges Day Service –23/4/22 - invitation. Date noted. Unable to attend.

d/Windfall Grant – Installation of equipment in Community Park, Resurfacing of bandstand

CLlr Tate to apply for grant to help with installation costs in Community Park

CLlr Batson is to obtain quotes for ground maintenance and Parish Clerk to contact Martin Conway in relation to application date for grant submission.

8 Planning Applications

Community Centre Extension. Confirmation Planning GRANTED

9 Parish Council Events

Jubilee Events Discussed and agreed that coins would be purchased for occasion.

Party in the Park – ongoing arrangements for the event

All discussed at meeting

10. Community Park

Anti-social behaviour – CCTV - AWI Agreed that AWI will provide CCTV & security in and around the Community Park after references have been requested and received from other Parish Councils who use AWI

11. Community Centre Website

CLlr Aaron Carrier reported that Website. Popularity is up - Feedback on Community events to be added to website by CLlr Carrier.

This was a combination of direct website viewing, Facebook and Google

Community Centre hire agreement/fees. It was discussed and agreed that a dedicated page would be added to the website by CLlr Carrier to advertise the Community Centre hire terms for a clarification before application

RISK ASSESSMENT – To be completed for audit May 2022

12. Finance

Cllr Willoughby proposed approval and seconded by Cllr Batson as follows

Statements of Accounts, Annual Return for Year ended 31st March 2021

Section 1 – Annual Governance Statement

1/ We have put in place arrangements for the effective financial management during the year and for the preparation of the accounting statements **YES** 2/ We maintained an adequate system of internal audit control, including measures designed to prevent and detect fraud and corruption and its reviewed effectiveness. **YES** 3/ We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of the council to conduct its business or on its finances **YES** 4/ We provided proper opportunity during the year for the exercise of elector's rights in accordance with the Accounts and Audit Regulations **YES** 5/ We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required **YES** 6/ We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems **YES** 7/ We took appropriate action on all matters raised internal and external audit **YES** 8/ we considered whether any litigation, liabilities or commitments events or transactions occurring either during of after the year end have a financial impact on this authority and where appropriate have included them in the accounting statements **YES** 9/ Trust Funds the statements were not applicable to the Parish Council

Section 2 Accounting Statements for 2021 /2022

Approved and signed by the Chair of the Council

Parish Clerk's Financial Statement – monthly update- Bank Account Balance as 2022
. Less cheques not yet presented

Balance before Reconciliation - March / April 2022 £42,420.72

Reconciled with Bank Account Statement for April 2022 £38,812.67

Precept £26,000 added to reconciled balance Total - £64,812.67

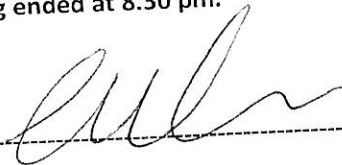
Payments Approved by the Chair and Vice Chair of the Council since the last meeting in accordance with Covid 19 arrangements were included with the agenda.
Bank Statement was viewed and signed as correct by the Chair of the Parish Council. Cllr Willoughby.

.13 To consider any urgent business which shall be limited to circumstances in which the Councils responsibilities cannot be met, or the Councils interests are likely to be prejudiced, if the business is deferred to the next available meeting in order to allow for inclusion in the relevant agenda

None

The meeting ended at 8.30 pm.

Signed



Date

9/5/22