

## Widdrington Station & Stobswood Parish Council



To all Parish Councillors & members of the public & press for information

Date 08.05.2018

Agendas for meetings to be held at Widdrington Community Centre, Grange Road.

On Monday 14<sup>th</sup> May, 2018 starting at 6.30 p.m.

### Annual Parish Meeting

#### AGENDA

1. Minutes of the last Annual Meeting – Monday 14<sup>th</sup> May, 2017 (To be attached))
2. Matters Arising.
3. Report of the Chairman covering the activities of the Parish Council followed by any Questions.
4. Parishioner's input

**This meeting will be followed directly by:**

### Annual Parish Council Meeting

#### AGENDA

1. To receive apologies for absence.
2. To receive the declarations of acceptance of office.
3. Election of Chairman and acceptance of Office.
4. Election of Vice-Chairman and acceptance of office.
5. To appoint representatives to outside bodies and committees/working groups.
6. To receive questions and comments from members of the public (time limited to 20 minutes in total)

***The remainder of the meeting to be held without participation by the Public.***

7. Minutes of monthly meeting held on 09.04.2018 for approval and adoption. (To be attached)
8. Matters arising on the minutes.
9. Reports from Outside Bodies
10. To receive the Calendar of meetings for 2018/19 ( attached)
11. Correspondence received:
12. Planning Applications
13. Finance:
  - i) Parish Clerk's financial statement – monthly update – Bank of Ireland Account as at 30.04.2017 £63,711.35 not reconciled awaiting latest Bank Statement.  
Receipts :- NCC Precept half yearly payment £21,120.00, Payment for Community Centre Hire Charges £220.00 cheques incorrectly addressed to Parish Council to be transferred to Community Centre Account.
  - ii) Payments to be Approved:-  
Parish Clerk's April Salary - £561.02  
Parish Clerk's April Expenses - £24.72 (Working from Home Allowance £10.00, Home Internet & Telephone £8.00, Postage £6.72)

A Henderson Parish Handy Person April Invoice – 4 wks £274.98 (includes additional work and materials £94.98)

K Arries – Parish Grounds Maintenance Worker – April Payment TBA.

Northumberland Association of Local Councils 2017/18 Subscription £397.95

Greenlay (Grass Machinery) Ltd £133.23 Metal Blade Deflector and Metal Cutting Blade,  
For Mower. First Service to Lawn Tractor.

Reay Security Ltd £4,827.00 Installation of CCTV System for 2 Columns at Widdrington Station  
Community Park.

14. To consider any urgent business which shall be limited to circumstances in which  
the Council's responsibilities cannot be met, or the Council's interests are likely to  
be prejudiced, if the business is deferred to the next available meeting in order to  
allow for inclusion on the relevant agenda

15. To be held in closed session

Councillors to resolve that members of the public and press be excluded from the  
remainder of the meeting which is to held in closed session due to the  
confidential nature of the business to be discussed.

Contract and Tenant Item.

Yours sincerely,

Richard A Smith,  
Parish Clerk,

Richard Smith, Parish Clerk, 10 Duke Street, Alnwick Northumberland, NE66 1QU

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Office hours: Mondays: 8.30 a m – 12 noon & Wednesdays: 9.30 am – 5.30 pm.

**Parish Council Website – <http://widdstobpc.org.uk>**

**Widdrington Station Community Centre Website –**

**[enquiries@widdringtoncommunitycentre.co.uk](mailto:enquiries@widdringtoncommunitycentre.co.uk)**



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