

## WIDDRINGTON STATION & STOBWOOD PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE COMMUNITY CENTRE ON MONDAY 11<sup>th</sup> February, 2019 COMMENCING AT 6.30. P.M.

In attendance were Councillors Mrs S Willoughby (Chair), K Batson, G Tate,

R A Smith (Parish Clerk).

One member of the public.

#### 1. To receive apologies for absence

NCC Cllrs David Towns and Scott Dickinson

#### 2. To receive declarations of interest

Cllr Batson declared a non-pecuniary interest in regard to any matters relating to the Stobswood Welfare.

#### 3. To receive questions and comments from members of the public (time limited to 20 minutes in total)

none

#### 4. Minutes of the Parish Council Meeting held on the 10<sup>th</sup> December, 2018 for approval and adoption

Cllr Batson proposed to approve and adopt the minutes. The proposal was seconded by Cllr Tate and carried.

#### 5. Matters arising on the Minutes

none

#### 6. Reports from Outside Bodies

none

#### 7. Correspondence Received

none

#### 8. Planning Applications

- a) Planning Ref 18/03703/FUL – Proposed junction for agricultural forestry access to land adjacent Fir Tree Nursery Site, Widdrington Station, NE61 5DW Applicant Clive Milner. Notification received from NCC Planning that the application was due to be heard at the Local Area Council – Castle Morpeth (Planning only) meeting at County Hall, Morpeth.
- b) Planning Ref 18/04225/OHL Erect aerial bunched conductor at Ferneybeds North Substation, Widdrington Station Applicant Mark Joyce Reference was made to the accompanying location plan which was incorrect another area of the village.
- c) Planning Ref 18/00985/PREAPP – Proposal to make an existing window larger at 8 Cedar Court, Widdrington Station. Applicant Steven Appleby. The Council recommended that the Planning Authority approve the application.

#### 9. Northumberland Local Plan: Publication Draft Plan (Regulation 19)

Paul Johnston, Northumberland County Council Interim Executive Director has confirmed that the period for making formal representations on the Northumberland Local Plan began on the 30<sup>th</sup> January, 2019 and runs until 5.00pm on Wednesday the 13<sup>th</sup> March, 2019. The Draft Plan was available at the meeting.

#### 10. Consideration of an Extensions and Alterations to Widdrington Station Community Centre

##### Appointment of Chartered Building Surveyors to prepare plans as required.

It was reported that the details to be included in the Section 106 Agreement in respect of the Planning Application submitted by Gleeson Builders to provide 179 residential dwellings on Land West of The Surgery, Grange Road, Widdrington Station in regard to Community Benefit and agreed by Gleeson Builders were as follows-  
The developer will gift an area of land and construct a 20-space car park together with an area of land to provide an extension to the Community Centre as well as a financial contribution of £89,500 towards the cost of the extension (based on a Community Benefit contribution of £500.00 per dwelling) which together with applications for grant assistance will enhance the Centre's use as a Community Hub for the Parish.

It was considered appropriate to consider the appointment of Chartered Building Surveyors to prepare plans for the purpose of obtaining Planning Permission and Building Regulations' approval for the extension in readiness for the proposal to proceed. A site meeting had been held with a representative of Sullivan Associates Ltd, Chartered Building Surveyors of Amble to discuss the plans for the extension. Cllr Batson proposed the appointment of Sullivan Associated Ltd; the proposal was seconded by Cllr Tate and the motion was carried. The Chair of the Council Cllr Mrs Willoughby signed the Terms of Engagement document.

### **11. Parish Council Events for 2019 – To consider a Calendar of Community Events for 2019 to be arranged by the Parish Council.**

The following details were agreed: -

Village Gala at the Community Park - Saturday 15<sup>th</sup> June – provisional.

Halloween Disco at the Community Centre- Saturday 26<sup>th</sup> October.

Guy Fawkes Public Firework Display at Stobswood Welfare – Sunday 3<sup>rd</sup> November.

Parish Christmas Tree Lights Switch On Saturday 30<sup>th</sup> November.

Annual Panto at the Community Centre Jack & The Beanstalk – Saturday 7<sup>th</sup> December.

Over 60's Christmas Lunch at the Community Centre – Saturday 14<sup>th</sup> December.

Autism and Special needs Christmas Party – Sunday 15<sup>th</sup> December – provisional

In addition, consideration will be given to a Remembrance Day Ceremony at the Village Memorial Garden

Posters of all events will be displayed on the Parish Council Notice Boards in due course.

### **12. Parish Council Events**

To receive Financial Statements in regard to the events held during in 2018

- a) Halloween Disco – Saturday 27.10.18 Expenditure £206.29, Income from Sale of Refreshments £72.10.
- b) Winter Warmer – Saturday 24.11.18 Expenditure £342.71, Income from Ticket Sales £55.00.
- c) Panto Cinderella- Saturday 08.12.18 Expenditure £977.68 Income from sale of refreshments £64.85 Raffle Proceeds £123.32
- d) Children's Christmas Party Sunday 09.12.18 Expenditure £195.00 Income from sale of refreshments £105.00
- e) Elderberries Christmas Lunch Friday 14.12.18 Expenditure £771.00 Proceeds from Raffle £155.00
- f) New Years Eve Event Monday 31.12.18 Expenditure £739.92 Income from Ticket Sales £810.00

### **13. Finance**

- i) Parish Clerk's financial statement – monthly update – Bank of Ireland Account as at 31.12.2018 £54,272.08 reconciled with Monthly Bank Account

Receipts Bank Account Monthly Interest £4.69 and £2,600 from NCC Ward Members Cllrs Scott Dickinson & David Towns towards cost of Memorial Garden.

Bank Account as at 31.01.2019 £49,916.28 reconciled with Monthly Bank Account.

Receipts Bank Account Monthly Interest £4.91

- ii) Payments for Approval: -

Parish Clerk's January Salary £591.36

Parish Clerk's January Expenses £24.96 (Working from Home Allowance £10.00, Home Internet & Telephone £8.00, Postage £6.96)

A Henderson Parish Handy Person, January Invoice £421.86 (includes £212.86 for additional work & materials)

Ken Arries Seasonal Parish Grounds Maintenance Worker, payment for work at Community Park during January £94.50

Northumberland County Council £207.73 Removal of Village Christmas Tree

Greenlay (Grass Machinery) Ltd £474.94 Supply of Chain and Strimmer Line and one week's hire of Chipper.

Washeteria £22.00 Invoice for laundry table covers delivered 18.01.19

The Salvation Army £200.00 as per Resolution at last Parish Council Meeting

Widdrington Community Centre £2,000.00 towards running costs

In addition, the following payments were made during December in accordance with previous resolutions of the Council: -

Petty Cash £500.00 to Cllr Mrs Willoughby for purchase of provisions for Over 60s Christmas Lunch

Payment from Petty Cash £185.00 to Michael Stevens for providing entertainment at Christmas Lunch

Payment from Petty Cash £400.00 for providing entertainment at New Year's Eve Event.

Purchase of Storage Boxes 3 no from HomeBase £46.60, 3 no from B & Q £38.25

In addition, the following payments were made in accordance with the resolution passed at the Parish Meeting held on the 10<sup>th</sup> December, 2018 (Minute 13 Refers) for payments to be made during the January recess: -

Parish Clerk's December Salary £739.20 ( 5 Weeks)

Parish Clerk's December Expenses £18.00 Working from Home Allowance £10.0 and Internet & Telephone £8.00

A Henderson Parish Handy Person December Invoice £286.25 ( Includes £29.75 for additional work and materials)

Sovereign £222.00 Supply of Emergency Wetpour Repair Kit for Community Park Play Areas

ADT Fire & Security plc £747.17 – British Telecom Redcare & Mtce/Monitoring of the Intruder Alarm System for 2019

The Washeteria £99.00 Laundry of Table Linens 4 Deliveries Nov/Dec 2018

Elveden £1,602.00 Supply and Installation of Display Christmas Tree

HM Revenue & Customs £562.24 Quarterly Payment for PAYE & NIC October, November and December, 2018.

Campaign to Protect Rural England £36.00 2019 Annual Subscription

Cllr Mrs Willoughby proposed approval of the payments; the proposal was seconded by Cllr Batson and seconded

14. To consider any urgent business which shall be limited to circumstances in which the Council's responsibilities cannot be met or the Council's interests are likely to be prejudiced, if the business is deferred to the next available meeting in order to allow for inclusion on the relevant agenda.  
none

**The meeting closed at 8.10 p.m.**

Signed..... Date.....



